

Board of Directors Meeting Minutes

Ventura County Fairgrounds
31st District Agricultural Association - 10 W. Harbor Blvd. - Ventura, CA 93001 - (805) 648-3376
Website: venturacountyfair.org Contact: Barbara Quaid, CEO

Tuesday, September 27th, 2022 at 9:00 a.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/4834214737?pwd=d0FrRzVFQUIUNG9OeUxFM0FuUG5qQT09>

Join Via the phone:

1-720-707-2699

Meeting ID: 483 421 4737

Passcode: 575554

I. Call to Order

Roll Call

Declaration of Recusal or Conflict of Interest

The meeting convened at 9:05 a.m. and called to order by President Lacayo.

Directors present: President, Leah Lacayo, Vice President, Armando Lopez, Michael Bradbury, Leslie Cornejo, M. Cecilia Cuevas, Daniel Long and Shanté Morgan-Carter.

Staff present: Stacy Rianda, CEO, James Lockwood, Publicity and Marketing Manager, Jason Amelio, Sales Manager, Cristian Yopez, Accounting Dept. and Heidi Ortiz, Executive Assistant.

Guests Present: Sarah Pelle; Fairs & Expositions, Charles Southwick, Fairs & Expositions, Carla Alvara, Kathie Moore, Megan Hook, Holly NLN, Julie NLN, Steve Nishi and Katie Lynch.

There were no conflicts of interest with any of the Board members that were present.

II. Pledge of Allegiance

Director Bradbury led all present in the Pledge of Allegiance.

III. Welcome and Introductions of Guests and Staff

Invitation for the public to introduce themselves (not mandatory)

IV. Public Comment on Items Not on the Agenda

In accordance with State law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed for a future meeting.

CEO Rianda read a public comment from Eric Jimenez regarding the Junior Livestock show and auction that was put on this year during the Fair. He explained that it was special and one of the best shows in over ten years. He was very thankful that Jen McGuire was brought back along with her team and hopes they will be back next year.

V. Presentations – Tom Cady

- Mr. Cady was not present but submitted a report that was included in the board packet.

VI. CEO Report

- Maintenance Mania – November 29th – December 1st at the Gold Country Fair in Auburn; she will be sending Mr. Duran who is on the committee
- Food Share Tour - Met staff, went through their facility, saw what they do for the community and what part we play in making what they do happen.
- Land Use Zoom – Attended the City of Ventura’s land zoom because this property is in very high demand, so she likes to see what is being said about us if anything.
- Limoneira Land Swap Meeting – She met with Steve Nishi and Harold Edwards regarding swapping 104 acres of their property with the 63 acres that this fairgrounds resides on. It was purely exploratory and to relay it to the board to see if there is any interest.
- Jim Naylor Meeting – He has been working in the community for his entire life and has offered to connect her with potential partners to help with whatever we need at this facility.
- VPD and CHP recap Meeting regarding the Fair - Everything was positive and they loved the way security worked this year and said it never ran better. There were 4 separate security companies as well as VPD, CHP and the Mounted Sheriffs. She thanked Mr. Amelio and Mr. Maynard because they did a fantastic job coordinating everything. Mr. Maynard was really key to our security success and volunteered his services for that job.
- Meeting with John Karayan, Spencer McKenzies – They discussed the Fair and potential future events at our facility.
- Meetings with Rick Conrad, Pacific Sports Group – A master plan for our facility was presented to the Operations Committee to build a baseball stadium including retail stores, a gym, parking structure, etc. This is similar to the Limoneira situation, but we would stay in the same location and they would come in and in phases reconstruct the fairgrounds.
- Pacific Beverage Meeting – She met with Ms. Hanks and Mr. Demarcus regarding their 2023 sponsorship and improvements she would like to see with their beer booths and set-ups. They were really responsive and excited to move forward with us. They had a great year but feel there is more to be done which we are excited to move in that direction with them.
- Superintendent’s Meeting – This was a positive meeting and all the superintendents are excited to move forward. They will be talking about a theme for 2023 Fair which they enjoy working around. There were issues with the online entry process because it went live shortly before the deadline. They have ideas and will be putting measures in place to prevent those same issues in the future. There will be training so everyone is on the same page and can answer any questions exhibitors may have.
- Weekly staff meetings have been reinitiated every Monday morning at 10 a.m. with all staff members so everyone is on the same page.
- Fair Recap Meeting – Staff met and reviewed the Fair to discuss what worked, what didn’t work and any ideas moving forward.
- Paving Grant – There is a paving grant through Cal Recycle that is due October 12th she is trying to get done and submitted. They would bring in the materials and our staff would put in the labor.

- CBF Productions Meeting – She met with Mr. Giammanco, who has the Surfer’s Point Live our in our parking lot, and he wanted to discuss Surfer’s Pint which is the restaurant proposal for the front corner of the parking lot and the RFP. They also discussed the upcoming Tim McGraw concert, parking, Snow n Glow event and his building rental for storage.
- Complaints - There were some complaints regarding the litter along the fence line, the crumbling walkway at the beach and graffiti along the Garden Street fence line. She met with maintenance who will be starting each week at the fence line on Shoreline Drive and working their way through the parking lot and inside the fairgrounds. It has already been a huge improvement. As for the crumbling bike path there has been additional footage of fence line added to make sure people don’t fall off but the erosion continues to occur. The graffiti on Garden Street has been painted over and some of the shade cloth has been replaced. We are really trying to clean up the outside of the facility because it is the first thing people see.
- She had a CCA zoom meeting regarding projects and the RFP for Surfer’s Pint which will cost between \$2,000 to \$4,000 to do. The storm water pumps need to be evaluated for flooding in the Clark Pavilion because we need to ensure it is working properly. Installation of the generators will be done November or December which will also be down by the Clark Pavilion which are for emergency services and will be utilized in the event of an emergency. Entries to Anacapa and San Miguel Halls will be coming down as early as November; the steel has corroded all the way through and has become a hazard. They were reinforced for the Fair, but they are not structurally sound so they will come down.
- WCF Grant – The Foundation was awarded \$100,000: \$80,000 to large livestock used for add-ons, \$10,000 to small livestock (\$6,575 passed on to exhibitors and remainder is on the Foundation account for future use) and \$10,000 to equestrian center (no request for funds has been given yet).
- Fairgrounds security – She had a meeting with Bay Alarm to get a price for putting an alarm on the administration building because it is important to secure this facility as much as possible. We’re getting robbed on a regular basis because it is so easy to get on grounds. She also has someone from the Department of Homeland Security coming in October to evaluate the facility for weak points which will give us a guideline of where to start and what to budget for; this is a free service.

Director Cuevas asked what types of robberies the fairgrounds has been having and CEO Rianda explained what they were. CEO Rianda mentioned the burglary that took place during the Fair where \$518,000 was stolen. There was a discussion that followed and questions were asked by some of the directors. Director Morgan-Carter mentioned for the record that she did not know about this as well as Director Bradbury and Director Cuevas.

Ms. Pelle explained that this is an open investigation so we are very limited on what can be shared in an open public meeting. There are multiple authorities on multiple levels that are associated with this burglary. She explained that CEO Quaid was still here when this happened and handled most of it while CEO Rianda was on the outside when this took place. There was a lack of communication but moving forward she will make sure it is improved. There is no insurance that will bring the missing money back, the fairgrounds is not covered for that kind of loss. The contractor involved is not bonded or licensed for this kind of loss. There are a lot of details that are part of the case, which

cannot be shared in open session, but suggested a one-way communication with legal to provide how much detail can be shared. All required forms have been filled out and we are just waiting to see what the next steps are.

There was further discussion regarding having a closed session to discuss the details and Ms. Pelle said she would need to check with legal to see where the board could fit it in or what the best, most appropriate and legal way to share information might be. President Lacayo stated that it can be agendaized for the next meeting and will be handled at the direction of Ms. Pelle.

CEO Rianda clarified that she was not involved with this until CEO Quaid left. Since then, on a weekly basis she has been in touch with the CHP lieutenant, who is in charge of this investigation, to get an update on the progress. She has informed President Lacayo of everything she has learned. She apologized to the board but was told that they had been informed. President Lacayo apologized as well because she thought she had contacted everyone.

Director Lopez stated that in response to Ms. Pelle comments about closed session, he thinks there is grounds for potential litigation because the contractor does have liabilities for securing the revenues that he is receiving on the fairground's behalf. He feels there is grounds for a closed meeting to discuss possibilities of those areas and what the physical impact is on us now. This is about who is responsible and who will be held responsible.

CEO Rianda stated that she did reach out to CFSA regarding revenue protection insurance and was told that since 2020 when COVID hit it wiped out the fund completely, so there is no revenue protection insurance to purchase and even if it was it wouldn't have covered loss of revenue in this fashion.

- Board Training –The trainings have been emailed out and CEO Rianda encouraged everyone to get those completed.
- We just received an application for a cannabis event and stated that the board may want to consider moving forward due to the loss of gun shows to our facility. This may be a way to recoup additional revenue for that loss. She reached out to the chief of police to get his take on it from a VPD and City standpoint and they are both moving in that direction.
- We received our compliance audit report and has 30 days to respond.
- Mr. Lockwood, our PR Manager, is retiring at the end of the month. He said he would be available to help or answer any questions that may come up. She talked to him about doing some special projects, like the poster contest, and he was open to do that.
- She has had individual staff meetings to talk about the future and what they would like to be doing so she can better determine responsibilities with people and make changes if need be. Staff is important and is what has held this place together, so she wants to make sure they are moving up and getting paid for the positions they are doing. There may be some restructuring going on in order to ensure that.
- She noticed there are several committees that the board has had and isn't sure how the board feels about them, but she has always worked with Ad Hoc Committees and used on an as needed basis which she would like to move forward with. This can be agendaized for next month if everyone would like to move forward with that.

- Training at Orange County Fair October 13th – Training will include Maintaining a Respectful Workplace, update from F&E, roles and responsibilities of the Board versus the CEO and overview of open meeting laws and parliamentary procedures. She did send this invitation out to the board and heard back from a couple but said if anyone is interested in attending to let her know.
- Staff reports from various departments
 - Interim Sales - Mr. Amelio
 - He is busy booking and working events.
 - CEO Rianda is looking to get him some assistance because he is working alone in this department.
 - He has booked well into 2023 and is looking to restructure pricing, which will be brought to the board once it is finalized. In some cases, there are facilities that have not had a price increase in over 20 years. CEO Rianda has done some research for him and Mr. Amelio is now putting together a proposal of things that he thinks will work. They have reached out to other Fairs to get what they charge and what their structures are.
 - Upcoming events: Harvest Festival, Seaside Highland Games, Seaside Oddities Expo, Boots and Brews, Crossroads of the West Gun Show (last one) and the Latino Business Expo.
 - Accounting Department – Mr. Yopez
 - Between July and August 191 hire packets were entered into the Activities Accounting Program.
 - There were 52 carnival game invoices created for a total payout of \$557,902. 113 carnival ride invoices were created for a total of \$1,544,640.
 - Grandstand entertainment expenses included rodeo at \$133,000, grounds acts at \$137,000 and grandstand concerts at \$711,000.
 - Temporary fairtime payroll: administration \$30,740, security \$8,673, maintenance \$134,928, publicity \$2,047 and admissions/carnival \$127,087.
 - There were 436 premium award checks for a payout total of \$86,691.50.
 - 544 voucher award sheets printed for a total payout of \$4,575. Those are for payments that are less than \$20; those exhibitors bring their voucher to the office and redeem it for cash onsite.
 - \$555,600 was collected in parking revenue with \$111,120 paid to the Lions Club for their services.
 - Administration – Ms. Ortiz
 - Open enrollment is now for health, dental and vision benefits for civil service employees so they can make any changes now through October 14th.
 - August Retirement: \$25,096.56 (As a comparison in August of 2019 we paid \$70,611.53 in retirement)
 - Police services contract amount was NTE \$230,000 and we actually paid \$194,536 so they came in under budget.
 - She will start figuring out what bids need to be done for next year and start working on a schedule. She will also be taking a harder look at the scope of work for each one to make sure they are accurate and up to date based on our current needs.
 - Concessions and Commercial Exhibits – Ms. Johnson
 - Researching other events nearby that she can travel to get new ideas for vendors.

- Her goal is to seek appropriate food types and commercial vendors or attractions that we currently do not have.
- Researching with other Fairs and events to be able to create a proposal for possible price changes and rental spaces for commercial and food vendors.
- Communicating and coordinating with the Ventura Health Department. They require trainings and certificates that she will need to have as the onsite manager of concessions and commercial exhibits.
- Started discussions with attractions for next year.
- Publicity and Marketing Department – Mr. Lockwood
 - Working with CBF Productions on social media promotions for Boots and Brews.
 - He did a #LoveVCFair outreach to try and reach some patrons photos that can be used in the future for marketing efforts which was a huge success.
 - He is working with event services on Turkey Night event camping which is a big two-day race event during Thanksgiving.
 - He reached out to event promoters for accurate event information to make sure our event calendar on our website is up to date.
 - Website and event calendar updates as needed.
- Exhibits Department – Ms. Patrick
 - There was a Superintendent Meeting which was very positive.
 - Entries were down across the board in all departments which wasn't a surprise because it has been the norm across the state.
 - We are continuing with the online entries only. There are plans to do some judging on iPads so it downloads to ShoWorks program directly which will eliminate a ton of staff time and be more efficient.
 - We will be getting laptops and iPads out to the various departments and do some training so they can do onsite entries for the day of.
- Livestock Department – Ms. McGuire
 - 293 animals sold with a total revenue of \$1,381,191. The revenue per head was over \$4,700.
 - In 2019 approximately 600 animals were sold and an approximate per head was \$1,800.
 - The Foundation Hog was sold after the champion drive and raised approximately \$41,000. About \$1,500 will go back to the exhibitor that donated it and the Foundation will clear about \$40,000 from the sale of that hog.
 - The Auction Committee has been able to collect all but \$50,000 from the auction.
- Fair Observations – Aside from the security issues CEO Rianda feels we are a bit food heavy, so she is working with Ms. Johnson to see how we reduce that. Our restrooms are in desperate need of fixing. We had great comments regarding our contracted janitorial services; the restrooms always looked clean. We are going to be working on changing the layout of area 1 to open it up and create a better flow because it felt closed off. We will also be working on adding some lights and something exciting down at the end of Main Street by the livestock area to draw people down there because it just dies. She will also be recommending charging for the rodeo because there were so many people waiting in line and it caused some confusion. The tickets can be sold in advance, which will also bring in some revenue early, and once the tickets are sold they are sold and we don't have to worry about people standing around and being disappointed. It will be a nominal fee but it will also help offset the cost of the rodeo.
- CEO Rianda reviewed the Fair recap numbers.

VII. Approval of Minutes

A. July 26th, 2022 Board Meeting

MOTION: To approve the July 26th, 2022 Board Meeting minutes.

Board Member Name	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Director Bradbury	X		
Director Cornejo	X		
Director Cuevas	X		
Director Long	X		
Director Morgan-Carter (Motion)	X		
Vice President Lopez (Second)	X		
President Lacayo	X		

VIII. Financial Report – Cristian Yepez

- A. Financials ending July 31st, 2022
- B. Financials ending August 31st, 2022

Mr. Yepez reviewed the financials for months ending July 31st and August 31st, 2022.

There was a discussion regarding being a cashless venue. Part of the discussion needs to be the consideration of serving the underserved population in our community. CEO Rianda is looking into this and her and Mr. Amelio are meeting with a representative from Park Hub to discuss a cashless parking system. CEO Rianda was asked to explore not only parking as an option for cashless but the entire system that we work with.

IX. Committee Reports

- A. Special Executive Committee Meeting August 30th, 2022 – Leah Lacayo, Chair
 - 1. Discussion and possible action regarding delegation of authority.

President Lacayo stated that this meeting was to transfer the delegation of authority from one CEO to the other CEO. The meeting enabled CEO Rianda to have signing authority for 30 days until full board was able to vote.

X. New Business

- A. Discussion and possible action regarding naming CEO, Stacy Rianda, as the Ventura County Fairground’s CFSA elector.

MOTION: To approve CEO Rianda as the Ventura County Fairgrounds CFSA elector.

Board Member Name	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Director Bradbury (Second)	X		
Director Cornejo	X		
Director Cuevas	X		
Director Long (Motion)	X		
Director Morgan-Carter	X		
Vice President Lopez	X		
President Lacayo	X		

B. Discussion and possible action approving CEO, Stacy Rianda, as an authorized signer on the bank accounts.

MOTION: To approve authorizing CEO, Stacy Rianda, as a signer on the bank accounts.

Board Member Name	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Director Bradbury (Motion)	X		
Director Cornejo	X		
Director Cuevas (Second)	X		
Director Long	X		
Director Morgan-Carter	X		
Vice President Lopez	X		
President Lacayo	X		

C. Discussion and possible action regarding delegation of authority through 2022.

MOTION: To approve CEO Rianda's delegation of authority through 2022.

Board Member Name	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Director Bradbury (Second)	X		
Director Cornejo	X		
Director Cuevas	X		
Director Long (Motion)	X		
Director Morgan-Carter	X		
Vice President Lopez	X		
President Lacayo	X		

XI. Board Correspondence

- A. Memo from Mike Francesconi at California Dept. of Food & Agriculture, Fairs & Expositions: SB 915 – Prohibition of Sale of Firearms on State Property
- B. Memo from Annette Jones, State Veterinarian
- C. Memo from Mike Francesconi at California Dept. of Food & Agriculture, Fairs & Expositions: 2022 State Rules Advisory Committee Meeting

- D. Memo from Mike Francesconi at California Dept. of Food & Agriculture, Fairs & Expositions: AB 1499 (New Fair Funds) Employee Work Conditions Reminder
- E. Letter from Helen Perri regarding gun shows

XII. Consent Agenda: Items hereunder on the Consent Agenda are considered routine, not requiring separate discussion and will be enacted in one motion. Individual items A, 1-5, are approved by the vote that approves the Consent Agenda, unless an item is pulled for separate consideration.

- A. Agreements
 - 1. Standard Agreements
 - 2. Rental Agreements – Interim
 - 3. Concession Agreements
 - 4. Judging Agreements
 - 5. Crossroads of the West – October 22nd-23rd, 2022

President Lacayo explained that the gun show agreement has been pulled out and will be voted on separately and apart from items 1-4.

MOTION: To approve the consent agenda with items A, 1-4.

Board Member Name	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Director Bradbury (Second)	X		
Director Cornejo (Motion)	X		
Director Cuevas	X		
Director Long	X		
Director Morgan-Carter	X		
Vice President Lopez	X		
President Lacayo	X		

President Lacayo explained that Crossroads of the West is the next item on the agenda and opened it up to public comments. There were no public comments.

Director Cuevas asked if Mr. Cady would be hired by the Fair Board again to monitor this show and whether he comes out of the provider’s budget or the fairground’s budget.

President Lacayo stated that he is hired by the fairgrounds as the compliance officer and assured her that he has been hired for the last show in October. He is paid by the fairgrounds.

MOTION: To approve and accept the Crossroads of the West gun show contract October 22nd-23rd, 2022.

Board Member Name	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Director Bradbury (Motion)	X		
Director Cornejo (Second)	X		
Director Cuevas		X	
Director Long	X		
Director Morgan-Carter		X	
Vice President Lopez	X		
President Lacayo	X		

XIII. President's Comments

- She was at the Fair for three days but ended up getting COVID so wasn't there for the remaining days.
- She will be looking into a policy manual review and update. She liked the suggestion regarding Fair committees, but instead of having Ad Hoc committees having permanent committees that meet on an as needed basis and limiting the committees to two members.
- Thanked staff for all the help they gave with CEO Quaid's retirement party. It was a beautiful send off and suited her well.
- She reminded everyone about the trainings that need to be completed.
- She welcomed CEO Rianda and stated that she likes her report.
- She thanked Mr. Lockwood for all of his hard work over these last several years and it has been a pleasure to work with him. She hopes to run in to him down the road at various events if not at the fairgrounds.
- She thinks there needs to be a real formal assessment of where the fairgrounds is at as far as staff and prioritize where the board starts. She mentioned the list Mr. Murphy made when he was here of projects that need to be done and that can possibly be brought back and updated.

XIV. Director's Comments

Director Cornejo

- Thanked Mr. Lockwood for all his service to the Fair. He has a big heart, one of the most thoughtful people she knows and is sorry to see him go but wishes him well in any future endeavors and wants him to know he is always welcome to come back to the Fair.
- She welcomed CEO Rianda officially. She likes her report because it provides a better understanding of everything going on and is more transparent that way for the board and public. She really appreciates the detail that was given and looks forward to future events in a similar way.
- She would like to push for live meetings when it is possible.
- Encourages everyone to share anything that comes out on social media. There was a Harvest Festival posting that she immediately shared and got people interested.

Director Long

- Welcomed CEO Rianda and stated that he likes her report. Especially with zoom, it really helps keep everyone connected with what's going on.
- Thanked Mr. Lockwood for all he has done and hopes he sees him do the poster contest because it is a hard job but a great one and will keep him connected to the Fair.
- He was so excited during the auction because it was really truly something. When he was doing the add-ons there was a turkey that went for \$4,700 and from there it just started rolling. You could feel the thrill of it all and the kids were happy. It was truly wonderful to be a part of and to see the kids do so well.
- Thanked CEO Rianda for bringing in additional staff from Fresno and other Fairs because without them we would have had a different experience at the Fair.

Director Bradbury

- He welcomed CEO Rianda and stated that it is good to have her on board and thought her report was excellent. He didn't think it was too detailed or too long but was the type of information they need and appreciate.
- He would like to renew his plug for live meetings as soon as possible. It adds a dimension that is hard to define but is very positive and important for the public to be able to participate directly in the meeting and decisions.
- Asked CEO Rianda, when she has time, to do a survey of the property and its facilities in terms of condition and longevity to assist us in making decisions that will have to be determined in the future.
- Stated that Mr. Lockwood will be missed and stated that he has done a great job.

Director Cuevas

- She also congratulated Mr. Lockwood on his retirement for a very long, happy and fulfilling career with us. He always made her and her guests, especially during meet and greets, feel welcomed and supported. He always made everyone feel a part of the team and has worked very hard to remain relevant in the public eye over COVID and coming out of COVID and getting us in front of the public in all the many ways he did. More particularly, he reached under served and minority community members through various outlets and she appreciates that very much. She thanked him and wished him good luck in his future endeavors.
- She explained that during the Fair, the directors had two parking spaces, but it was really like they only had one because the parking spots by the Derby Club were not marked.
- She would like to see Mr. Cady present on not only the last gun show in August but also the gun show he will be doing in October.
- Security issues are obviously a major concern for her with this recent loss and she looks forward to CEO Rianda's recommendations to tighten up that issue throughout the fairgrounds.
- She was put on the Operations Committee last year and there has not been a meeting yet but she is hearing that there is interest in the fairgrounds for various projects so she would like to meet to hear exactly what the interest is from the public in utilizing the grounds including Limoneira and baseball group.
- She liked CEO Rianda's report and looks forward to her new fresh eyes on the operation and believes it is long overdue and appreciates her being here.
- Explained that the food provided during the Fair was awesome. She did ask for CEO Rianda to find a more permanent place for not only board meetings but during the Fair,

instead of the tent, to be able to provide that ambassadorship when bringing guests to the Fair.

Director Lopez

- He welcomed CEO Rianda officially and is very happy with the way she has hit the ground running.
- He added his voice to everyone that has congratulated and thanked Mr. Lockwood. He was incredibly cooperative, was always ready to be helpful, had a wonderful attitude and work ethic and will be missed.
- On the issue of parking, the space next to the Derby Club there was a makeshift sign and his wife was told to move.
- He feels Mr. Amelio did a great job of accommodating the parking overall. The que line was amazing and effective.
- He explained that Cabo provided the food for the Directors during the Fair which the Fairgrounds Foundation paid for so there was no expense incurred by the organization.

Director Morgan-Carter

- In regards to CEO Quaid, she served the Fair a long time and thought there should have been a grander event for her, but after being there and knowing her personality she thought it was the most tasteful way of honoring her. She also wanted to acknowledge her service.
- She thanked Mr. Lockwood for his service and being such a gracious host. He was always upbeat and positive.
- She welcomed CEO Rianda and stated that she is a breath of fresh air. She has enjoyed her new approach but likes a more organized written report. She would like to see some more context but if there is a reason she doesn't want to do that she would be open hearing why.
- In terms of today, she was taken back by some of the information. She would like a comprehensive review of the Fair. She would like to see an assessment done on the fairgrounds not only with maintenance and security but also staffing issues and where we are short.
- She also explained that a retreat has been put off and suggests that the board does some sort of planning and comes up with a joint agreement of priorities. She is willing to take direction for the format but sees it as a retreat.

XV. Future Agenda Items

1. Review of the policy manual
2. Review of the committee structure
3. Tom Cady Presentation
4. Addressing security issues
5. Look at being a cashless venue
6. When can we return to live meetings
7. Update on burglary
8. Update on Limoneira swap and Pacific Sports Group

XVI. Adjourn

The meeting was adjourned at 11:20 a.m.

Submitted by: Heidi Ortiz
Heidi Ortiz, Executive Secretary

Approved by: Stacy Rianda
Stacy Rianda, CEO Ventura Fairgrounds

Approved by: Leah Lacayo
Leah Lacayo, Board President