

# BOARD MEETING NOTICE

The 31<sup>st</sup> DAA Board of Directors will be holding a board meeting on  
**Tuesday, April 25<sup>th</sup>, 2023 at 9:00 a.m.**

Join Zoom Meeting

<https://us06web.zoom.us/j/4834214737?pwd=d0FrRzVFQUIUNG9OeUxFM0FuUG5qQT09>

Join Via the phone:

1-720-707-2699

Meeting ID: 483 421 4737

Passcode: 575554

This virtual board meeting is called in accordance with the Bagley-Keene amendment that was enacted in July with the budget trailer bill, restoring the meeting process that was permitted under the Governor's COVID-19 executive order regarding public meetings. Section 20, SB 189, effective June 30<sup>th</sup>, 2022, added Government Code section 11133, which permits DAA boards to again hold meetings with all members participating via teleconference until July 1, 2023.

## BOARD OF DIRECTORS

Leah Lacayo (President), Dan Long (Vice President), Mike Bradbury, Leslie Cornejo,  
Cecilia Cuevas, Shanté Morgan-Carter

## STAFF

Stacy Rianda, CEO, Heidi Ortiz, Executive Assistant, Jason Amelio, Sales Manager, Cristian Yopez,  
Accounting Officer, Madalyn Johnson, Concessions Coordinator, Shannon Patrick, Exhibits  
Supervisor, Jim Howell, Maintenance Supervisor

## Public Participation

Members of the public are encouraged to provide comment to the Board. While the Board values the participation of the public, the Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda. Public comment must be related to fair authority and jurisdiction and their placement on the agenda is within the discretion of the Board.

All meeting notices, agendas and materials considered by the Board during the meeting will be available to the public prior to the meeting in the fair office. Agendas and meeting notices will be posted on Board's website at [www.venturacountyfair.org](http://www.venturacountyfair.org).

## AMERICAN WITH DISABILITIES ACT

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any Board meetings or Committee meetings, or in connection with other District Fair activities, may request assistance at the 31<sup>st</sup> DAA Fair office, 10 West Harbor Blvd., Ventura, CA or by calling (805) 648-3376. Requests should be made one (1) week in advance whenever possible.

# Board of Directors Meeting Agenda

Ventura County Fairgrounds, 31st District Agricultural Association  
10 W. Harbor Blvd. - Ventura, CA 93001 - (805) 648-3376  
Website: venturacountyfair.org Contact: Stacy Rianda, CEO

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All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed. The Board requests your courtesy to mute your electronic devices.

**I. Call to Order**

**Roll Call**

**Declaration of Recusal or Conflict of Interest**

Does any Board member have a conflict of interest that should preclude them from participating in discussions about or voting on any matter on today's agenda?

**II. Pledge of Allegiance**

**III. Welcome and Introduction of Guests & Staff**

Invitation for the public to introduce themselves (not mandatory)

**IV. Public Comments on Items Not on the Agenda**

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed for a future meeting.

**V. Closed Session:** Pursuant to Government Code Section 1126, the Board is authorized to meet in Closed Session for the purpose of considering matters involving:

A. Pending Litigation Gov. Code 11126 (e)(2)

B. Personnel Matters Gov. Code 11126 (a)(1)

**VI. Approval of Minutes**

A. March 28<sup>th</sup>, 2023 Board Meeting

**VII. Financial Report**

A. Financials ending March 31<sup>st</sup>, 2023

**VIII. Committee Reports**

- A. Operations Committee Report – Michael Bradbury, Chair
- B. Marketing Committee Report – Dan Long, Chair
- C. Livestock Committee Report - Dan Long, Chair

**IV. Old Business**

- A. Fairgrounds Foundation
- B. Collecting credit cards from auction buyers
- C. Policy for the 31<sup>st</sup> DAA Legal Advice
- D. Retreat/Team Building

**X. New Business**

- A. Report on Foundation Meeting 4-11-23

**XI. Board Correspondence**

- A. Memo from Mike Francesconi at California Dept. of Food & Agriculture, Fairs & Expositions: California Department of Tax & Fee Administration (CDTFA) Video
- B. Email from Shawn Phillips, CFO for Pacific Sports Group and support signatures

**XII. Consent Agenda: Items hereunder on the Consent Agenda are considered routine, not requiring separate discussion and will be enacted in one motion. Individual items A, 1-3, are approved by the vote that approves the Consent Agenda, unless an item is pulled for separate consideration.**

- A. Agreements
  - 1. Standard Agreements
  - 2. Rental Agreements – Interim
  - 3. Concession Agreements

**XIII. CEO Report**

**XIV. President’s Comments**

**XV. Director’s Comments**

**XVI. Future Agenda Items**

**XVII. Adjourn in Gene West’s Honor**

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