

Board of Directors Special Meeting Minutes

Ventura County Fairgrounds, 31st District Agricultural Association
10 W. Harbor Blvd. - Ventura, CA 93001 - (805) 648-3376
Website: venturacountyfair.org Contact: Leah Lacayo, Acting CEO

Monday, May 8th, 2023 at 10:00 a.m.

Join Zoom Meeting: <https://us02web.zoom.us/j/4105967704>
Meeting ID: 410 596 7704
One tap mobile +16694449171,
4105967704# US +16699006833, 4105967704# US (San Jose)

I. Call to Order

Roll Call

Declaration of Recusal or Conflict of Interest

The meeting convened at 10:05 a.m. and called to order by President Lacayo.

Directors present: President, Leah Lacayo, Vice President, Daniel Long, Michael Bradbury, Leslie Cornejo, M. Cecilia Cuevas and Shanté Morgan-Carter.

Staff present: No Staff.

Guests Present: Brandi Gragg, Staff Counsel with CDFA, Michael Flores, Deputy Secretary with CDFA, Charles Southwick, Fairs and Expositions and Sarah Pelle, Fairs and Expositions.

There were no conflicts of interest with any of the Board members that were present.

II. Vote on Need for Special Meeting

Board Members need to vote to determine whether sufficient cause exists to hold this special meeting. (2/3 of Board Members present must agree).

MOTION: To approve the need for the Special Board Meeting.

Board Member Name	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Director Bradbury (Second)	X		
Director Cornejo	X		
Director Cuevas	X		
Director Morgan-Carter	X		
Vice President Long (Motion)	X		
President Lacayo	X		

III. Public Comments on Items Not on the Agenda

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed for a future meeting.

Ms. Moore – She explained that Ms. Rianda has been exceptionally goof for the fairgrounds and hates to see her leave and at the same time she understands things have to happen. She recommended that Jen McGuire take her spot until the board has to open up the position because she is very familiar with everything we are doing and has been done in the past. Right now the Fair is just coming back together and she would hate to see the momentum be lost. She doesn't know if it has been brought up, but she recommended that the board does not bring the prior CEO back because then we will start going backwards and we would lose a lot of our donors.

IV. CLOSED SESSION: (Adjourn into Closed Session) Pursuant to Government Code (GC) Section 11126, the Board is authorized to meet in Closed Session for the purpose of considering matters involving:

1. Personnel Matters, GC 11126(a)(1)

The meeting was adjourned into closed session at 10:11 a.m.

V. OPEN SESSION: (Reconvene into Open Session)

1. Disclosure of any action taken place during the Closed Session Meeting
The Board reconvened at 11:10 a.m.

President Lacayo stated that the Board accepted Ms. Rianda's retirement and also voted and approved to bring Jen McGuire in as Interim CEO. The date is to be determined.

2. Discussion and possible action regarding delegation of authority for contracts, purchasing and signing checks.

MOTION: To grant Jen McGuire and Leah Lacayo signing authority with current approved rates for contracts, approving purchases and to sign checks with Ms. McGuire being determined when she starts.

Board Member Name	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Director Bradbury (Motion)	X		
Director Cuevas	X		
Director Morgan-Carter	X		
Vice President Long (Second)	X		
President Lacayo	X		

V. Adjourn

The meeting was adjourned at 11:15 a.m.

Submitted by: Heidi Ortiz
Heidi Ortiz, Executive Secretary

Approved by: Leah Lacayo
Leah Lacayo, Board President & Acting CEO