

BOARD MEETING NOTICE

The 31st DAA Board of Directors will be holding a board meeting on
Tuesday, October 24th, 2023 at 9:00 a.m.
Ventura County Fairgrounds - Santa Rosa Hall

BOARD OF DIRECTORS

Leah Lacayo (President), Dan Long (Vice President), Mike Bradbury, Guillermo Rodriguez Ceja Jr., Betsy Chess, Leslie Cornejo, Cecilia Cuevas, Miriam Mack, Shanté Morgan-Carter

STAFF

Jen McGuire, CEO, Heidi Ortiz, Executive Assistant, Jason Amelio, Sales Manager, Madalyn Johnson, Concessions Coordinator, Megan Hook, PR and Marketing and Jim Howell, Maintenance Supervisor

Public Participation

Members of the public are encouraged to provide comment to the Board. While the Board values the participation of the public, the Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda. Public comment must be related to fair authority and jurisdiction and their placement on the agenda is within the discretion of the Board.

All meeting notices, agendas and materials considered by the Board during the meeting will be available to the public prior to the meeting in the fair office. Agendas and meeting notices will be posted on Board's website at www.venturacountyfair.org.

AMERICAN WITH DISABILITIES ACT

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any Board meetings or Committee meetings, or in connection with other District Fair activities, may request assistance at the 31st DAA Fair office, 10 West Harbor Blvd., Ventura, CA or by calling (805) 648-3376. Requests should be made one (1) week in advance whenever possible.

Board of Directors Meeting Agenda

Ventura County Fairgrounds, 31st District Agricultural Association
10 W. Harbor Blvd. - Ventura, CA 93001 - (805) 648-3376
Website: venturacountyfair.org Contact: Jennifer McGuire, CEO

Tuesday, October 24th, 2023 at 9:00 a.m.
Ventura County Fairgrounds - Santa Rosa Hall

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed. The Board requests your courtesy to mute your electronic devices.

I. Call to Order

Roll Call

Declaration of Recusal or Conflict of Interest

Does any Board member have a conflict of interest that should preclude them from participating in discussions about or voting on any matter on today's agenda?

II. Pledge of Allegiance

III. Welcome and Introduction of Guests

Invitation for the public to introduce themselves (not mandatory)

IV. Public Comments on Items Not on the Agenda

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed for a future meeting.

V. Presentation – Hall of Flowers

VI. Approval of Minutes

A. September 26th, 2023 Board Meeting Minutes

VII. Financial Report

A. Financials ending August 31st, 2023

VIII. Committee Reports

A. Executive Committee Meeting September 13th, 2023 – Leah Lacayo, Chair

B. Ad Hoc Policy Committee

1. Discussion and possible action regarding cannabis policy

IV. Old Business

A. Retreat

B. Policy Manual Review

C. Fair 2024

- X. Board Correspondence**
 - A. Memo from Mike Francesconi at California Dept. of Food & Agriculture, Fairs & Expositions: SB 447 (Atkins) GO-Biz: BRIDGE Project: Repeal of Travel Ban
 - B. Memo from Mike Francesconi at California Dept. of Food & Agriculture, Fairs & Expositions: Vacation/Annual Leave Reduction Plans for the CEO and State Employees
 - C. Letter from San Buenaventura Women’s Club

- XI. Consent Agenda: Items hereunder on the Consent Agenda are considered routine, not requiring separate discussion and will be enacted in one motion. Individual items A, 1, are approved by the vote that approves the Consent Agenda, unless an item is pulled for separate consideration.**
 - A. Agreements
 - 1. Rental Agreements – Interim

- XII. CEO Report**

- XIII. Presidents Report**

- XIV. Director’s Comments**

- XV. Future Agenda Items**

- XVI. Adjourn**

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