

BOARD MEETING NOTICE

The 31st DAA Board of Directors will be holding a board meeting on

Tuesday, July 23rd, 2024 at 9:00 a.m.

Ventura County Fairgrounds – 1st Floor of the Derby Club

BOARD OF DIRECTORS

Dan Long (President/Interim Co-CEO), Guillermo Rodriguez Ceja Jr. (Vice President), Betsy Chess, Leslie Cornejo, Cecilia Cuevas, Leah Lacayo, Miriam Mack, Shanté Morgan-Carter

STAFF

Heidi Ortiz, Interim Co-CEO /Deputy Manager, Jason Amelio, Sales Manager, Madalyn Johnson, Concessions Coordinator, Jenny Martin, Accounting Supervisor, Emilee Inez, Exhibits Supervisor and Megan Hook, PR and Marketing

Public Participation

Members of the public are encouraged to provide comment to the Board. While the Board values the participation of the public, the Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda. Public comment must be related to fair authority and jurisdiction and their placement on the agenda is within the discretion of the Board.

All meeting notices, agendas and materials considered by the Board during the meeting will be available to the public prior to the meeting in the fair office. Agendas and meeting notices will be posted on Board's website at www.venturacountyfair.org.

AMERICANS WITH DISABILITIES ACT

Pursuant to the Americans with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any Board meetings or Committee meetings, or in connection with other District Fair activities, may request assistance at the 31st DAA Fair office, 10 West Harbor Blvd., Ventura, CA or by calling (805) 648-3376. Requests should be made one (1) week in advance whenever possible.

Board of Directors Meeting Agenda

Ventura County Fairgrounds, 31st District Agricultural Association
10 W. Harbor Blvd. - Ventura, CA 93001 - (805) 648-3376
Website: venturacountyfair.org Contact: Heidi Ortiz, Interim Co-CEO

Tuesday, July 23rd, 2024 at 9:00 a.m.
Ventura County Fairgrounds – 1st Floor of the Derby Club

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed. The Board requests your courtesy to mute your electronic devices.

I. Call to Order

Roll Call

Declaration of Recusal or Conflict of Interest

Does any Board member have a conflict of interest that should preclude them from participating in discussions about or voting on any matter on today's agenda?

II. Pledge of Allegiance

III. Welcome and Introduction of Guests

Invitation for the public to introduce themselves (not mandatory)

IV. Public Comments on Items Not on the Agenda

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed for a future meeting.

V. Presentations

VI. Meeting Minutes (discussion and/or approval)

A. June 25th, 2024 Board Meeting Minutes

VII. Financial Reports (discussion and/or approval)

A. 2024 Financials

a. Financials ending January 31st, 2024 through May 31st, 2024.

VIII. New Business

A. Discussion and possible action regarding authorizing the City to award the construction contract for the Surfer's Point Phase II project.

B. Annual Delegation of Authority

The Interim-Co Chief Executive Officers, Heidi Ortiz and Dan Long, are authorized to execute Rental Agreements up to \$75,000.00, Standard 2 Agreements up to \$75,000.00 and Grandstand Contracts up to \$150,000.00 without prior authorization from the Board of Directors including what has been signed starting June 26th, 2024.

- IX. Old Business**
 - A. Facility Update
 - B. 2024 Fair Update

- X. Board Correspondence**

- XI. Consent Agenda: Items hereunder on the Consent Agenda are considered routine, not requiring separate discussion and will be enacted in one motion. Individual items A, 1-4, are approved by the vote that approves the Consent Agenda, unless an item is pulled for separate consideration.**
 - A. Agreements
 - 1. Standard Agreements
 - 2. Rental Agreements – Interim
 - 3. Concession Agreements
 - 4. Judging Agreements

- XII. CEO Report**

- XIII. Presidents Report**

- XIV. Director’s Comments**

- XV. Future Agenda Items**

- XVI. Closed Session:** Pursuant to Government Code Section 11126, the Board is authorized to meet in Closed Session for the purpose of considering matters involving:
 - A. Personnel Matters Gov. Code 11126 (a)(1)

- XVII. Adjourn**

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