

# Special Board of Directors Meeting Minutes

Ventura County Fairgrounds  
31st District Agricultural Association - 10 W. Harbor Blvd. - Ventura, CA 93001 - (805) 648-3376  
Website: venturacountyfair.org Contact: Heidi Ortiz, CEO

**Monday, June 15<sup>th</sup>, 2026 at 9:00 a.m.**  
**Ventura County Fairgrounds – Administration Conference Room**

To join remotely:

**Join:** <https://teams.microsoft.com/meet/286598386871125?p=zOFToKHsXvMEASPO19>

Meeting ID: 286 598 386 871 125

Passcode: MT9Go3va

## I. Call to Order

### Roll Call

### Declaration of Recusal or Conflict of Interest

The meeting convened at 9:06 a.m. and called to order by President Ceja.

**Directors present:** President, Guillermo Rodriguez Ceja Jr., Vice President, Gloria Martinez, Leah Lacayo, Dan Long, Miriam Mack, and Shanté Morgan-Carter.

**Absent:** Leslie Cornejo and Betsy Chess.

**Staff present:** Heidi Ortiz, CEO, Jason Amelio, Deputy Manager, and Karen Pineda, Executive Assistant.

**Guests Present:** None

There were no conflicts of interest with any of the Board members that were present.

## II. Public Comment on Items Not on the Agenda

There were no public comments.

## III. Vote for/approve needed for special meeting.

**MOTION:** Board of Directors approval to hold this special meeting.

Board Member Name	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Director Lacayo	X		
Director Long	X		
Director Mack (Motion)	X		
Director Morgan-Carter (Second)	X		
Vice President Martinez	X		
President Ceja	X		

**IV. Pursuant to Government Code (GC) § 11125.3, the Board is authorized to meet and conduct a Special Board Meeting, under 48-hour notice.**

**V. NEW BUSINESS: Discussion/ approval of Pipe Failure under Carnival Lot.**

- CEO Ortiz shared that this issue came to the staff’s attention during the cleaning and sanitization of the pipelines after an interim event had dumped their RV waste.
- Mr. Amelio expressed concern about the heavy weight of the carnival rides on the lot. The storm drainpipes and catch basins would need to be replaced.
- California Construction Authority and civil engineer, Devan Dagley, were brought in to do an assessment of the pipes under the lot and will take this on as an emergency project if approved by the board.
- CEO Ortiz confirmed that time is of the essence for this special project as fair is around the corner. Approval of the board is required by CCA to collect quotes from appropriate companies.
- Mr. Amelio confirmed that the lines under the carnival lot do not intersect with power, gas, and sewer lines.

**MOTION:** To approve this as an emergency project, allowing fairgrounds management to work with CCA to move forward with the process.

Board Member Name	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Director Lacayo (Second)	X		
Director Long (Motion)	X		
Director Mack	X		
Director Morgan-Carter	X		
Vice President Martinez	X		
President Ceja	X		

**VI. Adjourn**

The meeting was adjourned at 9:33 a.m.

Submitted by: Karen Pineda  
Karen Pineda, Executive Assistant

Approved by: Heidi Ortiz  
Heidi Ortiz, CEO

Approved by: Guillermo L. Ceja Jr.  
Guillermo Rodriguez Ceja Jr., Board President