BOARD MEETING NOTICE

The 31st DAA Board of Directors will be holding a board meeting on
Tuesday, November 17th, 2026 at 9:00 a.m.
Ventura County Fairgrounds – Derby Club First Floor

BOARD OF DIRECTORS

Guillermo Rodriguez Ceja Jr. (President), Gloria Martinez (Vice President), Betsy Chess, Leslie Cornejo, Leah Lacayo, Dan Long, Miriam Mack, and Shanté Morgan-Carter

STAFF

Heidi Ortiz, CEO, Jason Amelio, Deputy Manager, Madalyn Johnson, Concessions Coordinator, Jenny Martin, Accounting Supervisor, Emilee Inez, Exhibits Supervisor, Megan Hook, PR and Marketing, and Karen Pineda, Executive Assistant.

Public Participation

Members of the public are encouraged to provide comments to the Board. While the Board values the participation of the public, the Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker to proceed with the agenda. Public comment must be related to fair authority and jurisdiction and their placement on the agenda is within the discretion of the Board.

All meeting notices, agendas and materials considered by the Board during the meeting will be available to the public prior to the meeting in the fair office. Agendas and meeting notices will be posted on the Board's website at www.venturacountyfair.org.

AMERICANS WITH DISABILITIES ACT

Pursuant to the Americans with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any Board meetings or Committee meetings, or in connection with other District Fair activities, may request assistance at the 31st DAA Fair office, 10 West Harbor Blvd., Ventura, CA or by calling (805) 648-3376. Requests should be made one (1) week in advance whenever possible.

Board of Directors Meeting Agenda

Ventura County Fairgrounds, 31st District Agricultural Association
10 W. Harbor Blvd. - Ventura, CA 93001 - (805) 648-3376
Website: venturacountyfair.org Contact: Heidi Ortiz, CEO

Tuesday, November 17th, 2026 at 9:00 a.m.
Ventura County Fairgrounds – Derby Club First Floor

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed. The Board requests your courtesy to mute your electronic devices.

I. Call to Order
Roll Call
Declaration of Recusal or Conflict of Interest
Does any Board member have a conflict of interest that should preclude them from participating in discussions about or voting on any matter on today's agenda?

II. Pledge of Allegiance

III. Welcome and Introduction of Guests
Invitation for the public to introduce themselves (not mandatory)

IV. Public Comments on Items Not on the Agenda
Members of the public are encouraged to provide comments to the Board. While the Board values the participation of the public, the Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker to proceed with the agenda. Public comment must be related to fair authority and jurisdiction and their placement on the agenda is within the discretion of the Board.

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed for a future meeting.

V. Presentations
A. Ventura County Department of Airports Advanced Air Mobility Operations Partnership - Keith Freitas, Ventura County Director of Airports

VI. Financial Reports (discussion and/or approval)

A. Financials ending September 30th, 2026

VII. New Business (informational/discussion/action)

A. Determine 2028 Fair dates
B. Approve Annual Appointment by the Board for Secretary/Treasurer-Manager Resolution
C. Approve Delegated Authority for CEO Resolution
D. Approve Delegated Authority for Deputy Manager Resolution

VIII. Old Business

A. Marketing Report
B. Sales Report

IX. Board Correspondence

A. Letter from Jill E. Coffan – Fair 2026

X. Consent Agenda: Items hereunder on the Consent Agenda are considered routine, not requiring separate discussion and will be enacted in one motion. Individual items A and B, 1-2, are approved by the vote that approves the Consent Agenda, unless an item is pulled for separate consideration.

A. October 27th, 2026 Board Meeting Minutes
B. Agreements
    1. Standard Agreements
    2. Rental Agreements – Interim

XI. CEO Report

XII. President's Report

XIII. Directors' Comments

XIV. Future Agenda Items

XV. Closed Session

Pursuant to Government Code (GC) section 11126, the Board is authorized to meet in Closed Session for the purpose of considering matters involving:

A. Pending Litigation - Govt. code 11126(e)(2)

XVI. Report Out of Closed Session

Report any action items by the Board during Closed Session

XVII. Adjourn

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